

FORM OF THE PRINCIPAL GOVT. POLYTECHNIC COLLEGE, MOHALI (CHUALMAJRA.)

IMPREST FORM

An imprest of Rs. \_\_\_\_\_  
may be paid to me for the purchase the following items,

2. I hereby undertake to clear this imprest of Rs. \_\_\_\_\_  
in two weeks otherwise this amount may be deducted ~~from~~ from  
my salary.
3. I have pending imprest of Rs. \_\_\_\_\_ against  
my name .
4. Sanction for this purchase has already been obtained.

Signature \_\_\_\_\_

Name \_\_\_\_\_

5. Recommended for issue of an imprest of Rs. \_\_\_\_\_

Signature of office in ch. \_\_\_\_\_

Name \_\_\_\_\_

6. Approved an imprest of Rs. \_\_\_\_\_

Principal  
Govt. Polytechnic College  
Mohali (Chualmajra)

7. Received a sum of Rs. \_\_\_\_\_